

Minutes

8th February - 2017

7:02pm the meeting opened.

17/017 Attendees: Chairman B. Sugg, Cllr. J. Bennett, Cllr. D. Mead, Vice Chair. M. Shepstone, Cllr. N. Hopkins, Cllr. P. Hodge, Cllr. P. Chant. **Public attendance:** D. Cllr. G. Seaton.

Apologies: C.Cllr. M. Fysh has given his apologies until April 2017, D. Cllr. C. Bakewell, Cllr. D. Goddard, Cllr. C. Henocq, Cllr. J. New, Cllr. M. Mead, Cllr. B. Hartley, Cllr. S. Snelling.

17/018 Declaration received on 17/021; (b) Cllr. J. Bennett

17/019 The amended minutes were approved as an accurate and correct record of the Parish Council, meeting held on 11th January, 2017. All agreed.

17/020 Public Question Time

- (1) D.Cllr. G. Seaton gave her report and congratulated the Parish Council on the Draft Neighbourhood Plan, which is out for consultation. An email had also been previously received from D.Cllr. G. Seaton congratulating the Parish Council for producing a wonderful NP.

17/021 SSDC - Planning Applications

a. 16/05537/LBC - 16/05536/FUL

Applicant: Mrs Linda Anderson

Proposal: Alterations and the erection of a two storey side extension and single storey rear link extension to dwelling house.

Location: Owl Cottage, Coker Marsh, East Coker, Yeovil

Resolution: East Coker Parish Council have no objections but the Parish Council felt that the roof line would look better in thatch, or natural materials in keeping with the area. All agreed.

b. 17/00108/FUL

Applicant: Mr & Mrs Pilbeam

Proposal: The erection of an extension to existing dwelling and the erection of a detached double carport and garage.

Location: Highfield Gunville Lane, East Coker

Resolution: East Coker Parish Council have no objections or observations to make and support the application. All, who could vote, agreed.

c. 17/00340/LBC

Applicant: Mrs Marlene Melber

Proposal: The carrying out of external alterations by replacing 3 no. side windows and replacement front and rear doors (Part implemented).

Location: Finch Cottage 2 Burton Barton, Burton, East Coker, Yeovil

Resolution: East Coker Parish Council have no objections or observations to make.

d. 16/05373/FUL

Proposal: Improvements to access into the site, erection of a new garage to existing house, erection of a dwelling house, construction of a new driveway and three bungalows. (Revised application).

Location: Coker Firs, 141 West Coker Road, Yeovil, BA20 2HH.

Additional information has been received. The amendments are: Omission of garage to front and additional tree protection measures.

Resolution: The East Coker Parish Council continue to oppose the overall application for reasons previously given, the majority of which still apply to the revised application. All agreed.

- e. **15/01000/OUT** – Keyford – No issues or resolutions sought.

SSDC – Planning Determinations – For your information.

- f. **16/04744/FUL.** The erection of 3 dwellings with associated landscaping, parking and access. Location: East Coker Mushroom Farm Fairwind Burton Lane, East Coker, BA22 9LJ. Full permission granted
- g. **16/05320/ADV.** The display of a non-illuminated free standing school sign. East Coker Primary School. Consent has been granted with conditions.

17/022 Memorial Approvals

- a. Memorial inscription approved for the late Howard James Denning. All agreed.

17/023 To receive the Clerk's report.

West Dorset, Weymouth & Portland local plan review has been received.

Action: Cllr. J. Bennett to review and give feedback at the next meeting.

East Coker Scout Leader, David Webber, has emailed. As part of the new scout World Challenge badge, Scouts have a task to complete 'a local community service project'. David asked if they could complete a project for the Parish Council, maybe an area needs clearing, village litter sweep, stream/pond clearing. It was felt that further consideration was required.

Action: Council to give further consideration over the month and report back with ideas at the next meeting.

Pavilion Rodent may have returned. Clerk has met with the Environment Agency and will continue to meet with them over the next month. It was agreed to get quotes for regular pest control, if required. **Action:** Clerk.

17/024 To receive correspondence from the SSDC

- (1) Green Waste Subscriptions leaflet has been distributed to Parishioners and Councillors.

17/025 To receive and discuss Parishioner Correspondence

- (1) Email from Mr and Mrs Weston, of Dairy Cottage, has been received with regards to the hedge (between Millennium Stone and the Sawmills) and the path covered in twigs and debris following the hedge being cut. Should the land owner be responsible for clearing it up and not the Ranger? **Action:** Clerk to write to Mr and Mrs Weston and inform them for safety reasons the debris had to be cleared and their comments had been noted.

17/026 To discuss Working Group issues and resolve

(1) The Neighbourhood Plan

- a. An email from D. Cllr. C. Bakewell had been received regarding the draft plan. She has given it to her colleague in London, Kate Parminter, as she is covering the Neighbourhood Plans, specifically in the Neighbourhood planning bill. Kate Parminter has read it and thought it an excellent document, very well laid out and professional. She particularly liked the other issues at the end of the document. She was horrified at the length of time it had taken to get to the stage of producing a draft plan and this definitely helps to set the context for the debates she has over the following weeks.
All Council agreed it was really good feedback.
- b. A Planning Tick List was discussed. Applying the principles and policies from the NP to have consistency. The consultant Simon Williams had provided a detailed report. **Action:** Cllr. P. Hodge would provide a precis of Simon's document, with the help of Cllr. N. Hopkins, at the next meeting for agreement. All agreed a good idea.
- c. Open Day – Saturday 11th March 2017 10am – Noon. Chairman B. Sugg asked all Council to note the date in the diary. Help will be needed with tea and coffees.

Cllr. P. Hodge wanted to encourage Councillors to encourage Business Owners, Society Leaders etc to read the plan and make comments. An email from Mrs Bickerton, Head of Primary School Governors, was read out, detailing how the plan made her feel proud to live in such a great parish.

It was agreed to put the NP Draft front cover sheet onto the notice boards.

Action: Clerk.

The banner on the bus shelter needs to have pictures taken for evidence.

Action: Clerk

The proof reading invoice was discussed and comments received regarding spelling and punctuation errors. **Action:** Clerk to ask Cllr. C. Henocq what changes she made, if any, after the plan had been proof read.

17/027 Group Representative Reports

None to receive.

17/028 To discuss and identify Highways Issues and resolve

- (1) Highways issues. Pot holes were reported, between the Paddock and the Alms Houses, outside Hymerford House, large hole outside a house called Chisells, two doors down (towards East Coker) from the cattery. Although the parishioner has mentioned this to a Councillor, it was felt that it may be part of a private drive? Halves Lane, pass the Village Hall, towards West Coker, a large hole is very evident on the left side. **Action:** Clerk to report to Highways.
- (2) Fly Tipping – Reporting. Clerk informed Council that the Street Scene department want all types of fly tipping reported. They have a budget for clearing fly tipping and are tracking the areas it is reported in. **Action:** All to report to Clerk fly tipping. Smaller amounts to be collected by the Ranger, who will note area and report to Street Scene.
- (3) A meeting was held between Councillors and Colin Fletcher, of Highways, to discuss parking and speeding on the roads around the Primary School. It was a matter of safety

that the white line from the Saw Mills should continue up to the Millennium Stone. It was felt by some Councillors that the shadow pathways at the Saw Mills and from Cross Cottages to Mill Lane would make the road too narrow and cause further parking issues.

Action: Clerk to write to Colin Fletcher to ask if a white line would be sufficient instead of the suggested bollards outside Devonshire cottage, plus, can he advise if the shadow pathways would make the road too narrow and are they a requirement he would insist on. The speeding issue was a project in the NP and the Council are keen to progress with Colin Fletcher's suggestions.

It was also noted that the zig zag lines outside the school car park were being used to park on. **Action:** Cllr. N. Hopkins to discuss with the Head of the school to advise parents it is illegal to park on zig zag lines and ask all the teachers to fill all car parking spaces in the school before parking on the road.

17/029 Village Ranger

Issues were discussed and it was agreed to follow up with further discussions at the next meeting if the issues didn't improve.

17/030 To discuss and resolve the following topics;

- (1) Annual Parishioner Meeting is confirmed –18th May 7-9pm – Thursday
Action: Clerk to write a list of suggested invitations, to include Parish Society Leaders and the county Councillor candidates. Councillors to also bring suggested invitees to the next meeting and Clerk will add to the list. The hall needs to be booked an hour aside of the meeting to facilitate set up and tidy up. The meeting will be informal with refreshments. A notice to be put into the April newsletter and a banner to be produced.
- (2) Christmas Tree. James Palmer of Palmer Nurseries, has kindly offered to donate a Christmas tree, plant it and maintain it. After discussions regarding type of tree, traditional type or Blue Grey, it was agreed by all for Cllr. J. Bennett to make the final decision. **Action:** Cllr. J. Bennett to liaise with James Palmer.
- (3) Cemetery Hedge. No response has been received from the owner's son after numerous reminders, it was therefore decided to speak to the arborist, Phil Poulton. to advise Parish Council how to proceed. **Action:** Clerk
- (4) Cemetery Bank. Chairman B. Sugg has met with James Down. He came up with the suggestion of levelling the bank slightly and seeding it. SSDC have been asked to provide a quotation. **Action:** Clerk to ask KM Dike to also provide a quotation.
- (5) Playing Fields. An annual meeting was held with the Pavilion users and the Councillors with Playing Field responsibility. The Coker Cockerels have come up with 2 options to ensure that all the teams can play and practice at the fields, ensuring that the Cricket Square remains untouched. The first option was moving the 11a side pitch to its original position (by the car park). It was noted that this was previously moved due to the uneven ground and the complaints received from the adults and older children. Council were happy with both options and happy to have all the football back at the Pavilion, and that the cricket square would remain, as Cricket will come back at some point. **Action:** Clerk to email Richard Goddard regarding the uneven surface and report back at the next meeting.

17/031 Agenda items for the next meeting, Wednesday, 8th March, 7.00pm at the Pavilion

Website – Photo competition
 West Dorset, Weymouth & Portland local plan review
 East Coker Scout – World Challenge Badge
 NP Planning Tick List
 Highways – Shadow Pathways/ Speeding/Bollards
 East Coker Cockerels Football Pitch Positions / Fixed Fees
 Cemetery Bank – Quotations

17/032 Finance

Approved. Proposed by Vice Chairman M. Shepstone and seconded by Cllr. J. Bennett.

Description	Amount	Vat
Current balance	£36,031.68	
VAT Q3 claimed and outstanding	£ 1,634.66	
VAT Q4 to be claimed	£ 516.59	
Outstanding cheques not drawn ~3133	(£922.26)	
Clerks Expenses /Office Rent	(£ 108.96)	£ 1.49
Printer Ink / Clock	(£ 63.53)	
Clerks Salary January	(£773.28)	
Claire's Cleaning Services January	(£225.00)	
KM Dike – December	(£ 958.26)	£159.71
Councillors Allowance	(£108.33)	
SSDC – Inspection Reports (Playground)	(£ 94.20)	£ 15.70
NALC (Nat Association of Local Councils) Publication	(£ 19.99)	
Children's Hospice – South West	(£155.82)	
BT	(£125.20)	£ 20.86
NP Costs		
- Postage	(£15.76)	
- Coffee Morning Room Hire	(£5.00)	
- John Burton Signs	(£144.00)	£ 24.00
- Stationery/Paper/Laminates	(£29.90)	
- Printing of the NP	(£153.00)	
SSDC – Ranger - Awaiting an amended invoice	(£2,762.40)	£460.40

9:28pm the meeting closed.