

Meeting Minutes – 10th August 2016

7:05pm The meeting started.

916 Attendees: Chairman B. Sugg, Cllr. C. Henocq, Cllr. P. Chant, Cllr. P. Hodge, , Cllr. M. Mead, Cllr. D. Goddard, Cllr. M. Shepstone, and Cllr. B. Hartley. **Public attendance:** D. Cllr. G.Seaton, D.Cllr. C. Bakewell and 9 members of the public.
Apologies: Cllrs. H.Clarke, Cllr. J. New, Cllr. J. Bennett and Cllr. M. Mead.

917 Declarations of interest were received. Cllr. S. Snelling, item 927(3).

918 The minutes were approved as an accurate and correct record of the Parish Council, meeting held on 13th July, 2016. Proposed by: Cllr. D. Goddard and seconded by Cllr. B. Hartley.

919 Public Question Time

(1) Members of the Public – members of the public were heard ahead of 920(a) on the agenda.

(2) County / District Councillors Reports

- a. D. Cllrs. G. Seaton and C. Bakewell gave their reports. They would both be attending a Flood Prevention day and Chairman B. Sugg asked them to mention the River Odd and the problems with the Himalayan Balsam. They assured Chair that they would. D.Cllr. C. Bakewell gave Clerk a CLT network flyer (a citizen led movement that is providing a vital solution to the housing crisis and transforming villages and neighbourhoods across the country) for clerk to distribute. Both District Councillors showed concern over the proposed development of 141 West Coker Road. Halves Lane will be closed on the 30th August for repairs. It was noted that this had been advertised as such in the local papers.

7:15pm Cllr. S. Snelling joined the meeting.

Chairman B. Sugg informed Council that Cllr. H. Clarke had resigned after many years of service as a councillor due to personal reasons. It was agreed by all to give donations towards flowers and a thank you card. **Action:** Chairman B. Sugg to purchase flowers and write a thank you note. All to provide Chairman with a £2 donation. Clerk to advertise the vacancy.

Council were informed of the birth of Cllr. J. New son, Tobias. A card and voucher had been sent by Clerk and Council wish him and his family well.

920 SSDC - Planning Applications

a. **16/02974/FUL**

Applicant: Mr and Mrs B Delves

Proposal: Alteration to access arrangements into the site, construction of a new garage to existing house, construction of detached dwelling and alternations to existing garage. Construction of a new drive and three bungalows.

Location: Coker Firs, 141 West Coker Road, Yeovil, BA20 2HH

Members of the public spoke of their objections to the planning application. It was noted by the Parish Council that the Council arborist had recommended

refusal due to the trees being taken down at the entrance of the development. D. Cllr. G. Seaton noted that there were 9 objections to the application and none for. **Resolution:** The East Coker Parish Council would object to this planning application on the grounds of the following;

1. The landscape character
2. Policy E2Q. Garden grabbing is only advised in a built up area.
3. The proposed removal of a tree, which has a TPO order.
4. The access onto the road.
5. It is sloping, there doesn't seem to be any storm water drainage, therefore putting other lower properties at risk.
6. Over development of the site.

Proposed by Cllr. B. Hartley and seconded by Cllr. D. Mead, all council agreed.

Members of the public left.

b. 16/03258/FUL

Application: Mr and Mrs D Hawkins

Proposal: The erection of a chattel bungalow and garage

Location: Land rear of 155 West Coker Road, Yeovil, BA20 2HE

Resolution: East Coker Parish Council are supportive of this application, it is a mirror image of the house opposite, although concern was given regarding the close proximity of the electrical substation. Proposed by Vice Chair M. Shepton and seconded by Cllr. B. Hartley. All council agreed.

7:40pm Cllr. D. Goddard leaves the room

c. 16/03374/FUL

Application: Mr and Mrs R Brown

Proposal: The erection of a single storey bedroom and link extension to rear of dwelling.

Location: 15 Tarratt Road, Yeovil, BA20 2LJ

Resolution: The East Coker Parish Council have no objections or observations to make. It was proposed by Cllr. B. Hartley and seconded by Cllr. C. Henocq.

Chairman B. Sugg thanked Council for attending two site visits.

7:43 Cllr. D. Goddard returns to the room

- d. **15/01000/OUT** – Keyford – To Update and resolve any issues arising (3 minutes)
This was discussed later in the meeting.

SSDC – Planning Determinations

- e. 15/02977/LBC – The carrying out of alterations to convert existing farm buildings to 2 no. dwellings. Townsend Farm Main Street, East Coker. Consent granted.
- f. 15/02974/FUL – Demolition of existing modern buildings, conversion of farm buildings to 2 no. dwellings and the erection of 6 no. new dwellings. Townsend Farm Main Street, East Coker. Permission granted.
- g. 16/02366/FUL – The construction of a failed section of retaining wall. 1-8 Maudslay Field Burton East Coker. Permission granted.

- h. 16/02423/LBC – The carrying out of works to existing outbuilding to secure cracking/movement in walls. Helyar Arms Moor Lane, East Coker. Consent granted.

921 Parishioner Correspondence were received.

Copy of letters sent to the Planning Office in respect of the afore mentioned planning application 920(a) agenda item were given to Council prior to the meeting to read.

922 Clerk's report.

- (1) Cemetery Hedge. Chairman B. Sugg, Vice Chair M. Shepstone, Cllrs. D. Mead and J. Bennett have met with the owner's son. Suggestions of taking the hedge down, at the Parish Council's expense, with the promise of the land being given to the Parish Council for extra Cemetery space, was discussed. Until the owner's son contacts the Council with a proposal no further action can be taken. Item to be brought forward to next meeting.
- (2) Roles and Responsibilities. A list of roles and responsibilities was given to Councillors. Chairman B. Sugg asked Council to come back to the next meeting with any changes they would like to make to the role and responsibility that they had.

8:05pm D.Cllr. C.Bakewell leaves the meeting.

- 920 15/01000/OUT** – Keyford – CIL. Cllr. B. Hartley thanked Chairman B. Sugg and D.Cllr. G. Seaton for their contribution at the recent meeting with SSDC to discuss CIL. D.Cllr. G. Seaton told Chairman B. Sugg and Cllr. B. Hartley that they should be very proud and it was noted that the Inspector at the meeting was very aware of the community feeling towards the CIL, plus it was the best effort she had ever seen by a Parish Council.

923 Working Group

- (1) The Neighbourhood Plan - item (b) was discussed before item (a)
 - a. Time scale update. The draft will now be completed by the end of August.
Action: Cllr. C. Henocq to arrange a meeting for document approval by the Parish Council, then the document will go out to consultation.
 - b. Section 6 (Housing)
 - i. Graph – It was agreed not to use the graph.
 - ii. Housing growth percentage – Cllr. B. Hartley proposed a figure of 7.5%, 57 dwellings between 2011-2028, seconded by Cllr. C. Henocq, but the following resolution was carried: It was proposed by Cllr. S. Snelling that the percentage housing growth figure of 8.5% and Policy ECHI be agreed, for inclusion in the East Coker Neighbourhood Plan, resulting in the provision of 65 dwellings from 2011-2028. Seconded by Cllr. P. Hodge. Cllr. B. Hartley asked for a named vote, all council agreed. Against, Cllrs. B. Hartley and C.Henocq, for Cllrs. S. Snelling, D. Goddard, P. Hodge, D. Mead, P. Chant, Vice Chairman M. Shepstone and Chairman B. Sugg. Motion carried.

924 To receive Group Representative Reports

- (1) Village Hall – Cllr. J. New – no report to give
- (2) Alms Houses – Cllr. H. Clarke – no report received
- (3) Primary School – Cllr. P. Hodge has met with the new Head Teacher, Mrs Jane Hesketh-Williams. The Head is writing a questionnaire for parents asking for their future aspirations for the school. Cllr. P. Hodge suggested that the Head should come to one of

the Parish Council meetings. The Head also noted the issues with parking and it was suggested that the school had too many children. The school may also get a mini bus to help with transport for school functions. Cllr. P. Hodge will attend the next school PTFA meeting and report back to Council. **Action:** Cllr. P. Hodge to invite The Head to attend the October Parish Council meeting.

925 Highways Issues

- (1) Tree Trimming. There are 2 dead trees in Darvole Road. Cllr. D. Mead showed concern that they are going to fall over. It is hoped that they will be cut down in the next 3 months.
- (2) Queens 90th Rose Installation. The rose has been installed. **Resolution:** All agreed the wording for the plaque and a further £35 to have a laminated plaque. **Action:** Chairman B. Sugg to organise purchase of a plaque and the wording.
- (3) Signage. The new arm for the sign at the Mill Close/Furlong Lane t junction has been ordered and will be installed by the Ranger when it arrives.

926 Village Ranger

- (1) Fly Tipping (Isle Lane / Stoney Lane) - Cllr. M. Mead is concerned regarding the fly tipping. **Action:** Chairman B. Sugg to again talk to Chris Cooper, SSDC.
- (2) Verges. It was noted that only half the verges had been cut and Cllr. D. Mead will try and do the rest as soon as he can. **Action:** Clerk to write a letter of complaint.

927 Various Parish topics;

- (1) Holywell Spring. The land registry documentation shows that the spring is owned by the Pub, The Foresters. **Action.** Chairman B. Sugg to have a meeting with the landlord to discuss the spring.
- (2) Grant Criteria - It was agreed by all that the policy needs explanations. **Action:** Cllr. B. Harlley to write a policy document and Clerk to add item to next month's agenda for discussion and resolution.
- (3) Grant Application for a Projector for all Parish Clubs and Societies to use. **Resolution:** It was proposed by Vice Chairman M. Shepstone to give the maximum grant, £500, to Time to Share, for them to purchase a projector. All council agreed with the exception of 1 abstention. Motion carried.
- (4) Syrup Youth Group. Due to the numbers attending the session is costing the Parish Council £17 per child per session. Increasing the entrance fee was an option. It was also noted that the Pavilion would be too small for the winter sessions. **Action:** Clerk to write to Syrup explaining that it may not continue if numbers do not increase.
- (5) Website. Chairman B. Sugg thanked Cllr. C. Henocq for the wonderful website. **Action:** Clerk to send Cllr. C. Henocq Code of Conduct, minutes and agendas for uploading.

928 Agenda items for the next meeting, Wednesday, 14th September, 2016, 7.00pm at the Pavilion

- (1) Roles and Responsibilities
- (2) Regular Jetting of Drains
- (3) Future Projects
- (4) Cemetery Hedge
- (5) Landscapers – Meeting arrangement
- (6) 15/05325/OUT Broadacres development: **Action:** Clerk to email Mr S Fox asking for the Parish Council to be involved in the consultation on reserved matters, style of bungalows and the mix of houses, if any. Further discussion required at the next meeting.

929 Finance

Resolution: It was proposed by Cllr. D. Goddard and seconded by Vice Chairman M. Shepstone to agree and approve the listed expenditure.

Description	Amount	Vat
Current balance	(£67,969.52)	
Outstanding cheques not drawn	£350.00	
VAT Q1 outstanding	(£1,607.14)	
VAT Q2 at present owing	(£926.14)	
NP Grant Outstanding	(£8,500.00)	
Clerks Expenses /Office Rent	£ 86.94	£4.87
Clerks Salary July	£756.08	
Claire's Cleaning Services July	£225.00	
KM Dike July	£904.18	£150.70
Councillors Allowance 16/17	£ 260.00	
Councillors Allowance 16/17	£ 260.00	
Councillors Allowance 16/17	£ 216.60	
Burrows-Hutchinson Ltd – CIL	£3,060.00	£550.00
Ranger Scheme – SSDC	£1,989.00	£331.50
Grant – Little Wheelers	£500.00	
Queens 90 th – Rose	£ 10.00	£ 1.67
NP – Printing – Cllr. S. Snelling	£ 82.20	£12.66
NP Meeting Refreshments (11 th July 2016). (Chair. B. Sugg)	£ 22.00	
Balance after afore mentioned expenses	(£70,290.80)	
Note: Next precept April, 17.		

Meeting closed at 9:47pm.

Approved: Chairman B. Sugg

Signed: _____

Proper Officer/ Clerk: G.Macpherson

Signed: _____