

Monthly Minutes – 12th October 2016

7pm The meeting started.

946 Attendees: Chairman B. Sugg, Cllr. D. Mead, Cllr. J. New, Cllr. C. Henocq, Cllr. M. Mead, Cllr. D. Goddard, Cllr. P. Hodge Cllr. M. Shepstone, and Cllr. B. Hartley. **Public attendance:** D. Cllr. G. Seaton, Stoford & Barwick Chairman, Mr. N. Clark, Haselbury Plucknett Chairman, Mr. M. Keating. Ms Tania Horncastle and Ms Kieta Marshall. **Apologies:** C.Cllr. M. Fysh has given his apologies until April 2017, D. Cllr. C. Bakewell, Cllr. J. Bennett (illness), Cllr. S. Snelling (holiday), Cllr. J. New, non-received.

947 A declaration of interest was received from Cllr. M. Mead on item 951(2).

948 **The minutes** were approved as an accurate and correct record of the Parish Council, meeting held on 14th September, 2016.

949 Public Question Time

Members of the public are invited to speak. Please email clerk of your intention to speak or make yourself known to the Chairman at the start of the meeting.

(1) Members of the Public

- a. Ms Tania Horncastle / Ms Kieta Marshall introduced themselves. They will now be running the café. It will now be called the Village Café and will be open 7 days a week, 8am – 4pm, 10am-4pm on Sundays, including Bank Holidays, although not every Bank Holiday, but would like the option.. They are keen to integrate with activities in the Parish and would welcome feedback.

The Village Café will open on Monday 7th November, 2016, with soft invites for drinks and nibbles on the 5th November. Ms Horncastle will be applying for a Lunch time licence. They want to give customers more choice.

Chairman B. Sugg said that the Parish Council were delighted it is opening and will try and accommodate the Village Café as much as possible. Chairman also noted that there is a parking issue in that area. Ms Horncastle informed council that the hairdressers is moving and will give them 2 more spaces and they are installing a bike rack.

All Council wished them well.

(2) County / District Councillors Reports

- a. County Councillor Marcus Fysh (MP) has given his apologies until April 2017.
- b. D.Cllr. G. Seaton gave her report. She wanted it noted to Parishioners that the Environment Protection Team are now delivery a pest control service, 01935 462056 and there may be a charge, we would advise callers to ask. D.Cllr. G. Seaton thanked Chairman B. Sugg for attending the River Authorities meeting.

950 To discuss and make observations on SSDC - Planning Applications

a. 16/03628/FUL

Parish: Yeovil

Proposal: The erection of a research and development building, incubator office and light engineering facility (use Class B1) with associated parking, landscaping, access and security facilities.

Location: Land North of Bunford Lane, Yeovil

Resolution: Cllr. J. Bennett has looked through the plans. It is inside the Westlands boundary and he didn't think it would impact the East Coker Parish. It was agreed by all to support the application.

b. 16/04059/FUL

Applicant: Mr Michael Waller

Proposal: The erection of an extension to bungalow and the erection of a replacement garage/workshop.

Location: 7 Lower East Coker Road, East Coker

Resolution: All council agreed to support this application.

c. 16/01826/DPO

Parish: Barwick

Proposal: Application to discharge a S106 agreement dated 13th September 1999 between South Somerset District Council and the trustees of Yeovil Agricultural Society, William Batten, Susan Batten and David Batten to release land.

Location: Land at Two Tower Lane, Barwick

Resolution: All council agreed that they have concerns regarding the increased traffic by the increased usage of the land if the S106 was discharged, they also have concerns regarding the difficulty of turning right onto the A37, which is the route to Yeovil Junction, Dorchester Road and Yeovil Town Centre.

7.40pm Mr N. Clark left the meeting.

d. 15/01000/OUT – Keyford – To Update and resolve any issues arising (3 minutes)

- i. A letter received from Mr Snelling with regards to a temporary road was discussed. It was proposed by Cllr. P. Hodge to ask Mr Simon Fox, SSDC, to attend the next meeting to discuss the temporary road. Mr Snelling should also be invited. **Action:** Clerk.

SSDC – Planning Determinations.

e. 16/03556/FUL Applicant: Mr and Mrs P & C Giles

Location: Treyarnon 143 A West Coker Road **Description:** Alterations and the erection of a single storey rear extension and raised patio area.

Determination: Full Permission Granted

f. 16/03354/FUL Applicant: Mr and Mrs Dodge

Location: East Coker Mushroom Farm **Description:** The erection of 4 dwellings with associated landscaping, parking and access.

Determination: Application has been withdrawn

- g. **16/03374/FUL Applicant:** Mr and Mrs R Brown
Location: 15 Tarratt Road, Yeovil **Description:** The erection of a single storey bedroom and link extension to rear of dwelling.
Determination: Full Permission Granted

- h. **16/03257/LBC Applicant: Dr Diane Summer**
Location: 2 Holly Mews, Coker Court, East Coker **Description:** Alterations to rear elevation to include replacement windows blocking up of a door and installation of French doors.
Determination: Permission Granted

- i. **16/03258/FUL**
Applicant: Mr and Mrs D Hawkins
Location: Land Rear of 155 West Coker Road, Yeovil
Description: The erection of a chalet bungalow
Determination: Permission (Full)

951 Memorial Approvals

- a. The late Robert George Howe proposed inscription approval sought.
Resolution: It was agreed by all to approve inscription. Proposed: Cllr. M. Mead, seconded Cllr. B. Hartley.
- b. The late Norman Jackson Richardson MBE, proposed inscription approval sought.
Resolution: It was agreed by all to approve memorial. Proposed: Cllr. D. Mead, seconded Cllr. M. Shepstone.

952 To receive the Clerk's report.

- (1) Standing Orders
Clerk has noted that the new model document is easier to understand. She will reconcile the two and present an updated version at the next meeting for adoption. **Action:** Clerk.
- (2) Fly Tipping
 - a. Recycling New Regulations for Trailers / Vans have changed at the Recycling centres and a 'free' permit is required. Cllr. C. Henocq to put the link on the website and Clerk to inform Parishioners via the email list. **Action:** Cllr. C. Henocq / Clerk.
 - b. Prevention. **Resolution:** It was agreed by all to install CCTV cameras, and purchase 2 signs. **Action:** Clerk to purchase items, Chairman B. Sugg to obtain permission from land owners and Cllrs. D. Mead and M. Mead to install.
- (3) Cemetery Hedge. It was agreed for a member of the public to speak with the owner's son to contact Clerk to discuss type of fencing to be used.
- (4) Chairman B. Sugg has had a meeting with Mr Nick Allen, Streetscene of SSDC. She informed council that the drains will be cleared next week @ £11 a drain. The gullies will be cleared by the ranger. Cllr. C. Henocq mentioned the drain in Moore Lane and Cllr. D. Mead added the gully from Browns Island. **Resolution:** It was agreed by all council to have the drains cleared @£11.
- (5) The Village Hall chairs are being sold off as they are purchasing new ones. Chairman B. Sugg would like to purchase 12 to replace the old ones used at the Pavilion. **Resolution:** All council agreed to purchase the chairs for £24.
- (6) Chairman B. Sugg has had a meeting with the River Authorities and gave a report. The covert at the Village Hall is so overgrown and has asked River Authorities to investigate it. They are going to try and clear a section a year.

953 To receive correspondence from the SSDC

(1) Area South Report was emailed to all Council and is available to members of the public.

954 To receive and discuss Parishioner Correspondence

(1) Concerns regarding inconsiderate parking at school times around the triangle, and access issues and the possibility of yellow lines. Mrs Seymour, Weavers Lodge, wanted to raise this matter again as she felt her letter hadn't been read by Council. Council acknowledged that there is a problem with parking at school drop off and collection times. Yellow lines are not an option as the Parish Council are conscious that the County Council are not able to police them. The white lines at the school are also ignored at times. The Council are aware of the issue and further discussions will take place with the new school head and governors.

8:35pm Mark Keating joined the meeting.

Action: Clerk to write to Mrs Seymour and another mention regarding inconsiderate parking should go into the school newsletter

(2) Mr O'Donoghne of Devonshire Cottage has 3 Parking Spaces, 2 of which are still available. The cost is £100 per academic year and the fee will be donated to the Parish Council towards the purchase of children's play equipment. Donation of fee by Mr O'Donoghne. Please contact the Clerk if anybody is interested.

(3) Parking at school times around Halves Lane. Cllr. C. Henocq told Council that school parking is now using the road towards the Chapel and dangerously on Halves Lane. It was agreed by Council to place Police Cones in the offending area. *Subsequently to the minutes being written, it has been noted that this just moves the problem further up the road, causing even more danger, so the cones have been removed.*

955 To discuss Working Group issues and resolve

(1) The Neighbourhood Plan. Cllr. P. Hodge told Council that everything was on track and Simon Williams has completed a report. Views and Vistas have been finalised and the remainder of October will be tweaks to the report. The plan needs to be approved by the Parish Council at the next meeting, 9th November. The neighbourhood plan will also be discussed at the next school governors meeting. **Action:** Cllr. C. Henocq to distribute the plan to councillors, via email, noting areas that need focusing on, by the 3rd November

956 Group Representative Reports

No reports to receive.

957 To discuss and identify Highways Issues and resolve

(1) Chairman B. Sugg confirmed that the overhanging hedges that were causing concern had been dealt with.

(2) Cllr. P. Chant also has Highways as a responsibility. **Action:** Chairman B. Sugg to provide him with the contact numbers he will need.

(3) Cllr. D. Goddard noted that a rail on a fence at Tellis Cross was broken. **Action:** Chairman B. Sugg to investigate.

(4) Monarch Way has now been cleared by the Ranger.

8:55pm D.Cllr. G. Seaton left the meeting.

958 To discuss and identify items for the Village Ranger

(1) Fingerpost Signage – T Junction Mill Close/Long Furlong Lane has now been installed.

- (2) The Rose, which was planted to celebrate the Queens 90th, Plaque has also been installed.
- (3) Chairman B. Sugg asked Councillors to let her know if they are aware of any blocked drains. **Action:** All.

959 To discuss and resolve the following topics;

- (1) Website
 - a. Photography Competition. All council agreed that it was a good idea to encourage children and adults to take pictures of the Parish for the website and have a gallery. **Action:** Clerk to add to the agenda in January and in the Newsletter. **Action:** Clerk. **Action:** The logistics to be finalised by Cllr. C. Henocq.
 - b. Additional Information. **Action:** Cllr. C. Henocq to upload the East Coker Cockerel, additional places to stay and the Village Café. Vice Chairman M. Shepstone asked for a contact list of Councillors to go onto the notice boards, all council agreed, but not to put addresses on the list. **Action:** Clerk.

9.10pm Mark Keating left the meeting

- (2) Macmillan Contribution to Pavilion hire fees. **Resolution:** it was agreed by all to waiver the hire fee for 2 hours to hold a coffee morning in aid of the Macmillan charity.
- (3) Christmas Eve Carols
 - a. Tree Purchase. **Action:** Chairman B. Sugg to discuss with possible donators.
 - b. Installation of electric lights. **Action:** Clerk to discuss with R. Bailey the electrician. Weather dependant, but it should happen before the 9th December.
 - c. The Parish Council will provide mince pies and mulled wine. **Action:** Chairman to discuss with the Heylar Arms.
 - d. Lighting ceremony 14th December. The Parish meeting will start at 6:30pm and the lighting ceremony will start at 8:30 with drinks and nibbles at the Heylar Arms. **Action:** Chairman to discuss with the Heylar Arms.
- (4) Chairman B. Sugg asked Council for future projects ideas.
 - a. Cemetery Hedge
 - b. Bus Shelter notice board(s). Possible interactive. To include information regarding TS Elliot. It was noted that there isn't any TS Elliot information on the website. **Action:** Cllr. C. Henocq.
 - c. Scarecrow competition
 - d. Upgrading the Playground
 - e. Best Kept Village
 - f. Improve the footpaths. Chairman asked Council to let her know if they see a style broken. **Action:** All.
 - g. Play facilities for older children
It was noted at that point that the football pitch for the younger children is very undulating. **Action:** Chairman B. Sugg to discuss with KM Dikes a possible solution.

960 Agenda items for the next meeting, Wednesday, 9th November, 7.00pm at the Pavilion
 Neighbourhood Plan approval
 Finalise Christmas Eve preparations
 Simon Fox, SSDC, to discuss the Temporary Road at Keyford

961 Finance

The following items of expenditure and those paid under delegated powers were agreed by all. Proposed by Cllr. M.Mead and seconded by Vice Chairman M. Shepstone.

Description	Amount	Vat
Current balance	£58,833.72	
Incomings – inscriptions approvals	£133.90	
Cemetery Plots and Internments	£927.00	
VAT Q2 to be claimed	£1,663.15	
Outstanding cheques not drawn #3106	(£835.00)	
Clerks Expenses / Printer Ink /Office Rent	(£ 92.76)	£ 6.02
Clerks Salary September	(£756.08)	
Inland Revenue – PAYE / NIC payment	(£139.94)	
Burrows-Hutchinson Ltd	(£1,560.00)	£220.00
Queens 90 th Plaque stand – Chairman B. Sugg	(£8.00)	
Claire’s Cleaning Services September	(£180.00)	
KM Dike June	(£ 958.26)	£159.71
KM Dike August	(£ 958.26)	£159.71
KM Dike September (extra paddock cut)	(£ 994.26)	£165.71
Technology Resolved. Com – Mr K Taylor	(£105.00)	
Malcolm Lane & Son – Finger Post	(£207.60)	£ 34.60
Bayley Electrical Ltd	(£191.21)	£ 31.87

Balance after afore mentioned expenses (£54,570.80)

Note: Next precept April, 17.

9:45pm the meeting closed.

Clerk, Gillian Macpherson (Signature)

Chairman, Bridget Sugg (Signature)