

Minutes – 11th January 2017

7pm The meeting started.

17/001 Attendees: Chairman B. Sugg, Cllr. J. Bennett, Cllr. D. Mead, Cllr. J. New, Cllr. C. Henocq , Cllr. M. Mead, Vice Chair. M. Shepstone, Cllr. N. Hopkins, Cllr. S. Snelling, Cllr. P. Hodge and Cllr. B. Hartley. **Public attendance:** D. Cllr. G.Seaton. Chairman of Hazlebury Pluckett, Mark Keating, Chairman Barwick & Stoford Mick Clark, Mr Dunning Senior and Mr Dunning, 10 members of the public. **Apologies:** C.Cllr. M.Fysh has given his apologies until April 2017, D. Cllr. C. Bakewell, Cllr. P. Chant, Cllr. D. Goddard.

17/002 Declarations received on 17/005; (b) Cllr. C. Henocq,(f & e) Cllr. D. Mead, (f & e) Chairman. B. Sugg.

17/003 The amended minutes were approved as an accurate and correct record of the Parish Council, meeting held on 14th December, 2016. Proposed by: Cllr. S. Snelling and seconded by Cllr. M. Mead.

17/004 Public Question Time

- (1) Members of the public expressed their concern regarding planning application 17/005 (d).
- (2) D.Cllr. G. Seaton gave her report and informed the Parish Council that the Westlands complex was now up and running and gave out leaflets, the main conference centre will open in March. She also gave out a leaflet detailing the Public Form in Yeovil given by Avon and Somerset Police and Crime Commissioner. **Action:** Clerk to put onto Website.

17/005 To discuss and make observations on SSDC - Planning Applications

Chairman B. Sugg moved item (d) to the start due to the public attending regarding this item.

d. 16/05373/FUL

Applicant: Mr & Mrs B Delves

Proposal: Improvements to access into the site, erection of a new garage to existing house, erection of a dwelling house, construction of a new driveway and three bungalows(revised application).

Location: Coker Firs, 141 West Coker Road, Yeovil

An archaeological report from Tanya James of SW Heritage, was given to the Parish Council, regarding the concern of no programme of archaeological work. It was felt by the Parish Council that the application had not changed from the previous one, with the exception of a tree being removed. The height of the development was also discussed as a concern.

Resolution: The Parish Council object to this planning application for the previous reasons noted as follows, plus the additional information on the archaeological letter from Tanya James of SW Heritage. All Council agreed.

1. The Landscape Character
2. Policy E2Q. Garden grabbing is only advised in a built up area.
3. The proposed removal of a tree, which has a TPO order.

4. The access onto the road.
5. Terrain is sloping, there doesn't seem to be any storm water drainage, Therefore, putting other lower properties at risk.
6. The proposed layout is not in keeping with the surrounding area

The application 17/005 (b) was brought forward.

7:33pm Cllr. C. Henocq left the room.

b. 16/05414/FUL

Applicant: E D Dunning & Son

Proposal: Proposed erection of a single detached dwelling

Location: Land off of Moor Lane, Main Street, East Coker

Resolution: The East Coker Parish Council had no observations or objections to make. With the exception of 1 abstention the Council agreed.

7:40pm Cllr. C. Henocq came back into the meeting.

a. 16/05320/ADV

Applicant: East Coker County Primary School

Proposal: The display of a non-illuminated free standing school sign

Location: East Coker Primary School Main Street, East Coker

Resolution: The East Coker Parish Council had no observations or objections to make. All Council agreed.

c. 16/04575/FUL

Proposal: Replacement of existing garden room with a detached building to form a family room/gymnasium for ancillary use to the main house. Revised siting and design of building.

Location: Hymerford House, Main Street, East Coker.

Resolution: The East Coker Parish Council had no observations or objections to make. All Council agreed.

Vice Chairman. M. Shepstone took the chair. Chairman stood down as she is the part owner of land next to the planning applications and had no momentary interest in the applications.

e. 16/05513/COU

Proposal: The change of use of ancillary garage/workshop to allow MOT testing (repairs and servicing) for members of the public (use class B2)

Location: TJB500 White Post Garage West Coker Road, Yeovil

Resolution: The East Coker Parish Council had no observations or objections to make. All Council agreed.

f. 16/04744/FUL

Proposal: Erection of 3 dwellings with associated landscaping, parking and access.

Amendments to proposal: Removal of Polytunnel's at rear of site.

Location: East Coker Mushroom Farm Fairwind, Burton Lane.

After discussion a vote was taken, 3 in favour of the application, 1 abstention and 5 against, motion carried.

Resolution: The Parish Council object to this planning application for the previous reasons noted as follows, with the additional point of the land being Grade 1 land.

1. It doesn't meet local needs.
2. Is contrary to the principles of our emerging Neighbourhood Plan.
3. An erosion of space between Burton and Yeovil.
4. The district landscape architect considered refusal. Given that the Landscape Architect is now sitting on the fence, more than previously, this should not be mentioned.

Chairman B. Sugg took the chair.

SSDC – Planning Determinations

None had been received

17/006 Memorial Approvals

- a. Memorial for Edward Taylor and Joyce Pauline Taylor was agreed by all Council. Proposed by Cllr. D. Mead and seconded by Cllr. B. Hartley.

17/007 Clerk's report.

Clerk was unable to attend. Chairman B. Sugg gave a briefing from the recently attended Coker Forum meeting. The SSDC have a 4.8 million pound deficit and it was mentioned that the SSDC will pass more responsibility to the Parish Council for services. It was suggested by SSDC that the precept should definitely be increased to cover the costs for the extra services the Parish Council will have to provide.

- a. Budget for fiscal 17/18. It was agreed by all to include an average cemetery income to the total of incomings on the budget. **Action:** Clerk.
Resolution: The Parish Council agreed the 17/18 budget. Clerk reminded Council that resolutions to spend any monies would still be required and any item over £500 would require 3 quotations, if possible.
- b. Precept figure for fiscal 17/18. Two proposals were put forward, Cllr. B. Hartley, seconded by Cllr. M. Mead to raise precept by 4.44%, a vote was taken, 5 in favour, 6 against, another proposal proposed by Vice Chairman M. Shepstone, seconded by Cllr. N. Hopkins, to raise precept by 8.83%, a vote was taken, 6 in favour and 5 against. Motion carried.
Resolution: The precept will be raised by 8.83%.
- c. Cllr. N. Hopkins took the responsibility of School Representative and would introduce herself to the Primary School Head.
- d. Thank you note from D.Cllr. G. Seaton had been received to thank the Parish Council for the invitation to the Christmas Tree Lighting Ceremony. The Parish Council thanked her for her help with SSDC matters.

17/009 To receive and discuss Parishioner Correspondence

- (1) An email had been received from Mr John Cordwell asking if the Parish was an area designated as 'an area of intrinsic darkness'. **Action:** Cllr. J. Bennett to research, Clerk to inform Mr Cordwell.

17/010 To discuss Working Group issues and resolve

(1) The Neighbourhood Plan. Cllr. S. Snelling informed the Parish Council that the plan was going according to plan. The final amends will be completed tomorrow and the consultation period will start on the 23rd Jan. A banner will be produced. A soft copy will be available on the website and hard copies to view at the Red House, Heylar Arms, Forester's, Village Hall, Village Café and St. Michaels Church. The comment forms will be required to be returned by the 20th March. Cllr. P. Hodge encouraged Councillors to encourage people to read the plan.

- a. School Parking / Village Hall – Cllr. D. Mead has come up with a possible solution to the parking issue at the school. The owner of the possible parking site is prepared to talk and might sell the land. It could be a possible extra 40 car parking spaces. **Action:** Clerk to arrange for an agenda item at the next Village Hall Committee meeting, Chairman B. Sugg and Cllr. D. Mead to attend with the Parish Council representative, Cllr. J. New. **Action:** Chairman B. Sugg to contact SSDC to 'ring fence' funds for this project.

17/011 Group Representative Reports

No reports to receive.

17/012 To discuss and identify Highways Issues and resolve

- (1) Pot holes reported at Village Hall and Holywell. **Action:** Chairman B. Sugg to report to SSDC.
- (2) Gritting Roads. More salt was being delivered. Not all the Parish road had been gritted. **Action:** Clerk to contact SSDC for a map of roads gritted.
- (3) Parking Issues at the School – Meeting with Highways, Colin Fletcher, has been arranged for the 24th Jan at 8:30am. Attendees will be Chairman and Vice Chair, Cllr. N. Hopkins and Cllr. C. Henocq. **Action:** Clerk to invite the Head of the Primary School and the Chairman of the Governors to the meeting.

17/013 To discuss and identify items for the Village Ranger

Foliage is blocking drains and it was requested that the Ranger could clear them. **Action:** Chairman B. Sugg to instruct the Ranger.

17/014 To discuss and resolve the following topics

- (1) Annual Parishioner Meeting – It was agreed to do an evening, 7-9pm at the Village Hall. 3rd Week in May to accommodate the new County Councillors elections and invite the newly elected councillors. The Parish Societies should be invited, plus the Village Ranger. Cheese and Wine to be provided, plus soft drinks. It was agreed by all to have the Parish Monthly meeting in May as normal, 10th and then check the hall availability for the Annual Parish and Annual Parishioner meeting, which is combined, for either 17th or 18th May. **Action:** Clerk to organise hall.
- (2) Christmas Eve Carols
 - a. There were sound issues with the speaker. It was agreed to put it on a stand next year. It was suggested to give out the Mulled Wine outside the Heylar. It was also suggested to move the tree back into the Paddock, to avoid people standing on the road. Unfortunately the tree wouldn't be seen. Clerk suggested a note next year requesting people to stay off of the road and to keep children under control. The carol sheet wording needs to be the same as the Brass band,

and should be agreed in October. A letter of thanks should be written to Ted and 'friends' and Simon Kearvell and his daughter. **Action:** Cllr. N. Hopkins to provide clerk with the address for Ted. Clerk to write thank you letters.

- b. Planting a Christmas Tree. All Council agreed in principal to planting a Christmas tree. Chairman B. Sugg has requested a quotation for trees and planting from Brimsmore. This haven't yet been received and the item will be on the next agenda for discussion and resolution. **Action:** Cllr. P. Hodge to speak with parishioner who owns a nursery to provide another quote.

- (3) Cemetery Hedge / KM Dike Quotation – To be discussed at the next meeting.
Action: Clerk to again email the hedge owners.

- (4) Cemetery Bank / KM Dike Quotation – To be discussed at the next meeting.

- (5) Football Club Pavilion Playing Fields Hire Payments / Pitches – It was agreed to arrange a meeting in early February to discuss with users the possibility of fixed fees and if Cricket Club still wishes to use the grounds. **Action:** Clerk.

- (6) Church Notice Board, permission sought to use the Paddock – Bring this item forward to the next meeting.

17/015 Agenda items for the next meeting, Wednesday 8th February, 7.00pm at the Pavilion

1. Christmas Tree
2. Cemetery Hedge/Bank
3. Annual Parishioner Meeting Invitations

17/016 Finance

The following expenses were agreed, proposed by Cllr. S. Snelling and seconded by Cllr. M. Mead.

Description	Amount	Vat
Current balance	£38,306.93	
VAT Q3 to be claimed	£ 1,246.22	
Outstanding cheques not drawn 3112,3,5, 3129	(£ 199.24)	
Clerks Expenses /Office Rent	(£ 36.25)	
Clerks Salary December	(£773.28)	
Claire's Cleaning Services December	(£135.00)	
Simon Kearvell – Samson Speaker (Christmas Eve)	(£169.99)	
Heylar Arms – Lighting Ceremony - £230.00	(£ 60.00)	
Heylar Arm – Christmas Eve Mulled Wine	(£ 88.49)	£ 14.75
P J Mead & Son – Hedge trimming	(£ 180.00)	£ 30.00
KM Dike – November	(£ 922.26)	£153.71
CCM Electrics – Christmas Tree Lights/Supply Spots	(£ 336.58)	£ 56.10
CCM Electrics – PAT testing / smoke alarm inspection	(£ 163.80)	£ 27.30

Balance after afore mentioned expenses (£36,488.26)

Note: Next precept April, 17.

Extra invoices not on meeting summons, pay by delegated

Powers

CCM Electrics – Christmas Tree light removal	(£90.00)	£ 15.00
Jimmy New – Supply and Install Water Heater (Pavilion)	(£218.95)	

10pm the meeting closed.

Clerk, Gillian Macpherson (Signature)

Chairman, Bridget Sugg (Signature)